

To: Southern Shores Town Council
CC: Town Manager
From: George Kowalski, Chairman, Planning Board
Date: 01/25/2008
Re: Recap, Planning Board Meeting of January 22, 2008

Planning Board recommended actions for the Town Council:

1. None

Organization: Chairman Kowalski called the meeting to order at 7:00 PM. Planning Board members George Kowalski, Georgine Poisal, Jay Russell, Dave Peckens, alternate Nancy Wendt, sitting in for Joe Walter and alternate Jim Connors were present. Joe Walter and ETJ Representative Ed Overton were absent with excuse. Also in attendance were the Code Enforcement Officer David Cowan and Administrative Support Assistant Cyndy Gabrys.

Approval of Agenda: Agenda was approved.

Approval of Minutes: The minutes of December 17, 2007, were approved with corrections.

Public Comment: There was no public comment.

Committee Reports:

The **Stormwater Management Advisory Committee** report was presented by Jay Russell, who stated that the committee has three new members: Brian McDonald, Charlie Read, and David Cowan. To bring the new members up to speed a synopsis of the committee's progress was presented along with discussions regarding the stormwater project in Duck, CAMA's new stormwater rules, and the coordination of stormwater issues with the Roads/Streets Committee. The Stormwater Committee will be attending the next Road/Streets Committee meeting on January 29, 2008, at 9:00 AM. The next Stormwater Management Advisory Committee will be held on February 13, 2008.

The **Hazard Mitigation Plan Committee** and the **Land Use Plan/Steering Committee** reports were given by David Cowan who said that he had not had an opportunity to view the status of these committees. He would have a status report for the next Planning Board meeting.

The **Vegetative Advisory Committee** report was given by Jim Connors who stated that the Council voted 5-0 not to send the Vegetative Ordinance to a public hearing,

effectively halting its status for approval. At the Council retreat, Mayor Pro Tem Brian McDonald stated that he would meet with Jim and discuss any further options. Jim stated that he would be calling Brian McDonald in the near future.

The Wireless Committee: Chairman Jim Connors stated that the committee has been following its approved statement of work and advertised for new members. Six more volunteers signed up for this committee and the first meeting of the new group will be on January 29, 2008, at 7:00 PM.

The Roads/Streets Committee: Chairman Dave Peckens stated that two sectors out of eight have been evaluated. At the next meeting, January 29, 2008, section three will be evaluated and section four will be started. The current estimate for the cost of all future road repairs is \$4,000,000.

Applications:

1. None

Other Business

Old Business:

1. Community Lighting:

After an extensive discussion at the retreat, the consensus by all was to not continue on the path of revamping the topic of lighting in Southern Shores. It was felt that the current ordinance was sufficient and its enforcement would solve any complaints. The only suggestion that will be followed is that Georgine Poisal will write a few words in the Broadcast newsletter, informing the residents about the lighting ordinance. There will not be a Community Lighting Committee and all activity in that area has terminated.

2. Joint Meeting with Council:

As a result of discussions with the Council at the last joint Council/Planning Board meeting, Nancy Wendt will draft a statement of work, which will be used by all new committees. This form will be used to list the requirements set by the Council and the direction and steps needed to fulfill those requirements, along with required feedback. The Planning Board will review this statement of work and when complete, will pass it to the Council for approval.

New Business:

1. None

Other Items:

1. Planning Board Member Concerns: none
2. Chairman Concerns: none
3. Code Enforcement Officer concerns:
 - The dentist office is supposed to have installed the required lighting by Friday, January 25, 2008, at which time the temporary CO will expire.
 - Rita's is developing their store in the MarketPlace.
 - Starbucks is working on their building plans with the Town
 - The Cove has until February 29, 2008 to begin construction before their building permit expires.
 - Alvin Roundtree, a retired code enforcer from KDH, has been hired, part time by the town to help enforce the codes of Southern Shores.

Announcements:

Next regular meeting: Tuesday, February 19, 2008, 7:00 PM in the Pitts Center

Adjournment: Upon motion, the Planning Board meeting adjourned.